

### **Open Enrollment Criteria**

1. No students shall be accepted into the Open Enrollment program if they have been suspended from any school for ten consecutive days in the current semester or the immediately preceding semester.
2. No student shall be accepted into the Open Enrollment program who has been convicted and/or ruled a delinquent for committing any of the crimes listed below:
  - a. Conveying deadly weapons or dangerous ordnance
  - b. Possessing deadly weapons or dangerous ordnance
  - c. Carrying a concealed weapon on school property or at a school function.
  - d. Trafficking drugs
  - e. Murder or aggravated murder
  - f. Assault or aggravated assault
  - g. Voluntary, or involuntary manslaughter
  - h. Rape, gross sexual imposition or felonious sexual penetration
  - i. Complicity in any of the above offenses.
3. No new student shall be accepted under open enrollment into a class, course or program that is not housed within the Northwest Local School District or is administered by another educational entity.
4. No Limitations on admitting students with disabilities, unless service required in an IEP are not available in the District.
5. Students who have previously enrolled via interdistrict transfer have priority over first time applicants.
6. Students who are members of the same family unit shall be given priority.
7. The District will assume no responsibility for transportation of students.
8. Students who begin, but choose not to complete the entire school year at Northwest Local School District and who return to their resident school district or enroll elsewhere during that same year will not be permitted to apply or be accepted for open enrollment status for the following year.
9. Grade point averages of students who are accepted as interdistrict open enrollment students must be calculated on the District's grading scale. If the student's resident district school is utilizing a different grading scale, the student's grade point average will be adjusted to the District scale by methods typically used with transfer students.
10. Any falsification of information on the application form will render the application null and void and constitute grounds for revocation of the open enrollment.

### **Open Enrollment Criteria for Determining Space Availability**

The following criteria shall be used in determining space for additional students for open enrollment:

1. No existing program or services will be expanded because of open enrollment. No program will be moved to another building to accommodate students interested in transferring to Northwest Local Schools. No new programs will be added because of open enrollment.

2. Application of students outside the building attendance area will be considered for attending the school of their choice provided grade, building enrollment and program balance can be maintained within established targets.
  - a. Prior to the start of the school year, the District reserves the right to reassign elementary students (PreK-5) participating in open enrollment to another school should enrollment numbers demand such a change.
3. Students with disabilities may be denied inter-district enrollment if the services described in the student's IEP or Section 504 plan or other services in which the student will be enrolled are not available in the District's schools. The District has no obligation to institute any special education program or service to serve an adjacent or other-district student. Enrollment limits established by the State Board of Education for special education units and/or services shall not be exceeded. The Board may require a student with a disability to attend in the school where the special education services described in the student's IEP are available.
  - a. In the event that special education students are admitted on open enrollment, the school district of residence retains responsibility for the provision of a free, appropriate, public education and special education due process rights.
4. Enrollment in grades 6-12 may be permissible if the superintendent or his designee notifies the family that there may be space and that they may meet with the school guidance counselor or administrator to determine an individual schedule.
5. Enrollment in a particular class by an open enrollment student cannot cause that option to be closed to residents of the Northwest Local School District.
6. If at any time prior to the first day of school for the school year, the enrollment of an open enrolled student brings a specific class or program enrollment to optimum size, the application of students from other Ohio districts shall be revoked in reverse order of acceptance (last in-first out). However, students from other Ohio districts who have begun the program shall be allowed to complete the school year.
7. The building capacity will be reviewed annually and appropriate changes will be made, if necessary. The capacity numbers serve as a guide.